



# MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION

## PUBLIC NOTICE OF INTENT TO FILE

### DIVISION OF MATERIALS MANAGEMENT

#### Instructions

Please fill out this public notice form completely. Within 30 days PRIOR of filing your application with the Maine Department of Environmental Protection (the Department):

1. Mail the completed public notice to:
  - A. Abutters<sup>1</sup> and all persons owning land within 1,000 feet of the proposed project, and either
  - B. The municipal office(s) where the proposed project is located, or
  - C. If the proposed project is in an unorganized or deorganized area, mail the notice to the appropriate Office of the County Commissioners and the Maine Land Use Planning Commission, 22 State House Station, Augusta, Maine 04333-0022.
2. Publish the notice once in a newspaper of general circulation in the vicinity of or as close as possible to the area where the project is located.
3. In your application to the Department, please include confirmation of public notice such as certified mail receipts or certificates of mailing, a copy of the notice that was mailed, and a copy of the notice published in a local newspaper.

If a public hearing is requested, the Department will hold a hearing in those instances where the Department determines there is credible conflicting technical information regarding a licensing criterion and it is likely that a hearing will assist the Department in understanding the evidence. Within five days after the Department's decision whether to hold a hearing, the Department will provide notice of the decision to the person who requested a hearing, the applicant, and any other affected person.

The Department Commissioner or the Board of Environmental Protection may schedule and hold a public meeting in accordance with 38 M.R.S. § 345-A(5) to collect comments that will become part of the record. Any such meeting will be held during the period when written public comments may be submitted to the Department.

Upon request made by a prospective applicant, the Department may grant an exception to the requirement that an applicant provide notice to abutters if the abutter is located one mile or more from the proposed project and the exception would not conflict with notice requirements of other applicable rules.

1. "Abutter" means a person who owns property that is contiguous with the property on which a project requiring a license from the Department is proposed. You may request that the Department grant an exception to the abutter notification if the abutter is located one mile or more from the proposed project and the exception would not conflict with notice requirements of other applicable rules.

## PUBLIC NOTICE OF INTENT TO FILE

Please take notice that \_\_\_\_\_

\_\_\_\_\_  
*(name, mailing address, electronic mail address, and telephone number of applicant)*

intends to file an application with the Maine Department of Environmental Protection (the Department) on or about  
*(insert estimated date of submittal)* \_\_\_\_\_ pursuant to the provisions of 38 M.R.S. §§ 1301  
through 1319-Y and the applicable sections of the Maine Solid Waste Management Rules, 06-096 CMR Chapters 400  
through 419.

This application is for \_\_\_\_\_

\_\_\_\_\_  
*(summary of project)*

at \_\_\_\_\_

\_\_\_\_\_  
*(physical location and street address of project)*

owned by/operated by \_\_\_\_\_

*(landowner)*

*(site operator if different)*

The application and supporting documentation are available for review at the Bureau of Remediation and Waste  
Management (BRWM) at the appropriate Department regional office during normal working hours, and at the

\_\_\_\_\_  
*(name of municipal office or appropriate office of the County Commissioner if applicable)*

located at \_\_\_\_\_

*(street and email address of municipal or County Commissioner office)*

Any person, including the applicant, may request a hearing on the application. The request must be received by the  
Department, in writing, no later than 20 days after the application is accepted as complete for processing. The  
request must indicate the interest of the person filing the request and specify the reasons why a hearing is warranted.

The Department will hold a hearing in those instances where the Department determines there is credible conflicting  
technical information regarding a licensing criterion and it is likely that a hearing will assist the Department in  
understanding the evidence. Within five days after the Department's decision whether to hold a hearing, the  
Department will provide notice of the decision to the person who requested a hearing, the applicant, and any other  
affected person.

Send all correspondence to:

\_\_\_\_\_  
*(DEP regional office mailing address, staff contact name, telephone number, and email)*

*If the appropriate regional office and staff contact are not known, please insert the following instead:*

*Maine Department of Environmental Protection, Bureau of Remediation and Waste Management, 17 State House  
Station, Augusta, Maine 04333-0017*